



ShareWORLD Open University

Primus Inter Pares

Student Application Form

SETTING STANDARDS FOR OTHERS TO FOLLOW

Sharing With Others - Culturally Correct

“Life is brighter when you turn dreams into reality”

Douglas Mcfarlane



“Facts do not cease to exist because they are ignored”

Aldous Haxley (1894-1964)

Fact: ShareWORLD is a pioneering institution for private tertiary education in Malawi

For office use:

Initial assessment.....
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It is important that you attach all your Certificates and Transcripts.

Attach Your
Recent 2
Passport
Size Photos
Here!

ShareWORLD Open University

P.O. Box 2518, Blantyre
P.O. Box 1446, Lilongwe
P.O. Box 746, Mzuzu
P.O. Box 510176
Johannesburg

Tel: +265 1 820 246
Tel: +265 1 726 911
Tel: +265 1 311 016
Tel: +260 969 497 163
Tel: +27 791 373 529

Application form
Application Processing and Assessment fee

MWK 2000
MWK 8000



E-mail: shareworld@shareworld.edu.mw Visit: www.shareworld.edu.mw

Please you may wish to read the University Rules and Regulations and Student Code of Conduct before completing this form.

Please complete this form in BLOCK capitals.



MISSION

Seeking to bring about the best in others.



PERSONAL DETAILS

Family Name: _____ First Names: _____
Date of Birth: _____ Nationality: _____
Sex: Male: _____ Female: _____ Marital Status: Single: _____ Married: _____
Contact Address: _____ Permanent Address: Village: _____
T/A: _____
District: _____
Tel. Nos: Home: _____ Office: _____ Mobile: _____
E-Mail Address: _____
Please write a brief statement about your interests and hobbies: _____

COURSE APPLIED FOR:

UNDER-GRADUATE DEGREE PROGRAMMES

- | | |
|---|---|
| <input type="checkbox"/> Business & Finance | <input type="checkbox"/> Law (LLB) |
| <input type="checkbox"/> Business Administration | <input type="checkbox"/> HIV & AIDS Management |
| <input type="checkbox"/> Human Resource Development & Management | <input type="checkbox"/> Information Technology |
| <input type="checkbox"/> Managing Rural & Community Development | <input type="checkbox"/> Public Health |
| <input type="checkbox"/> Disaster Preparedness & Sustainable Development | <input type="checkbox"/> Accounting & Auditing |
| <input type="checkbox"/> Permaculture Design & Food Security | <input type="checkbox"/> Forensic Accounting |
| <input type="checkbox"/> Tourism, Hospitality & Travel Management | |
| <input type="checkbox"/> Resource Mobilisation, Project Planning & Management | |
| <input type="checkbox"/> Human Health Nutrition & Foods | |
| <input type="checkbox"/> Diplomacy & International Relations | |
| <input type="checkbox"/> Health Care Services Administration | |
| <input type="checkbox"/> Mass Communication & Videography | |



MOTTO

*Rerum Cognoscere
Caucas*



CORE VALUES

Giving
Success
Submission to God
Service to Humanity
Honesty, Integrity and
Professionalism



POST-GRADUATE MBA PROGRAMMES

- Economic Crime & Fraud Management
- Business Administration
- Human Resource Development & Management
- Managing Rural & Community Development
- Mass Communication
- Permaculture Design & Food Security
- Financial Management & Investment
- Resource Mobilisation, Project Planning & Management
- Human Health Nutrition & Foods
- Good Governance
- Health Care Services Administration
- Public Health
- Diplomacy & International Relations

POST-GRADUATE DOCTORAL PROGRAMMES

- Doctor of Business Administration (DBA)
- Doctor of Philosophy (PhD)

UNIVERSITY CERTIFICATE PROGRAMMES

- University Foundation Bridging Course
- Post-Graduate Diploma in Education
- International Crisis Management & Policy Making
- Advocacy in International Affairs
- Humanitarian Diplomacy
- Water & Sanitation
- Para Legal
- Health Suivellance



VISION

To be a world class higher education institution recognized as premier open admissions university dedicated to excellence in preparing a new generation of academic and professional people with competence and intellectual qualities necessary to operate effectively in today's world of work where social and cultural diversity are an integral part of the student centered learning.



ATTENDANCE AND PAYMENT OF FEES

Mode of Attendance (Please tick appropriate Box)

Full Time Block Release Part-Time-Evening

COMMENCEMENT

July January

Who will pay for your fees? Please tick as appropriate and provide EVIDENCE (Commitment Letter plus Financial Statement)

Parents Family Member Employer Self

Other (please specify):

Parents/Family Member/Sponsor's ENDORSEMENT (Please sign in Box)

EDUCATIONAL ATTAINMENTS AND WORK EXPERIENCE

Educational Qualifications: (Please attach NOTARISED CERTIFIED COPIES of your awards)

TITLE	EXAMINING BODY/INSTITUTION	DATE AWARDED	SUBJECTS PASSED
e.g. MSCE	MANEB	2005	English 1, Maths 1, etc.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Work Experience (if any):

Job Title	Name of Organisation	Full/Part Time	From	To
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

How did you hear about the University?

Newspaper/Magazine Name of Newspaper/Magazine: _____

Relatives/Friends

Other Sources (Please state): _____

To help us provide assistance wherever possible, please state briefly if you have ANY SPECIAL NEEDS requiring support facilities. _____



CREED

- *Primus Inter Pares*
- *We believe in the notion that education can make a difference to the ability of the individual to take advantage of life's chances. However for education to be truly effective it must be of high quality and must be made available in a way that shows one breaks free from constraints imposed by status quo.*
- *Tempora mutantur, nos et mutamur in illis*
- *Integer vitae scelerisque purus*
- *Piece de resistance*



F. GENERAL INFORMATION

The Application for Admissions forms the basis for contractual obligation for the University to deliver the course applied for on the one part; and the student to fulfill the financial obligations and attend all classes on the other.

F1. ENROLMENT PROCEDURE:

1. Complete the Application for Admission form, and send it with
 - **Notarized certified** copies of relevant certificates
 - 2 passport size photos
 - The **non-refundable** application processing fee to the Registrar, ShareWORLD Open University.
2. When your application has been processed, and on receipt of tuition fees, the University will issue letter of acceptance/ enrolment

F2. FEES

FEES is strictly payable as stipulated and advised in the Letters of Acceptance /Enrolment. The NO FEES, NO SCHOOL policy is the standing policy that ensures sustainability of the University. FEES ONCE PAID IS NOT REFUNDABLE for courses which are in progress. Any outstanding fees at the date of last instalment will attract a bank rate monthly surcharge. At the end of the semester, defaulters will face legal action WITHOUT FURTHER RECOURSE.

F3. OBLIGATIONS

ShareWORLD Open University accepts no liability for failure or inability to provide or delay in providing its services of any kind of failure or delay in performance arising out of or due to causes beyond its control. Such causes either include but not limited to power failure, power, strikes, partial delays etc.

ShareWORLD reserves the right in every case, at its discretion for any reason to make alterations to its programmes, policy and tuition and all administrative, academic and other functions relating to its operations without notice being given. ShareWORLD is the sole arbiter in all matters relating to defining or interpreting of any information maintained in any of its literature and any other materials the University may issue from time to time.

DECLARATION:

I confirm that to the best of my knowledge, the information in this form is correct. Upon enrolment I will have read the University rules and regulations and student code of conduct and I agree to abide by the conditions and regulations of the institution, which I accept as a condition of this application. I further agree to pay my tuition fees and any other financial obligations at stipulated time as advised, failure of which will mean that I will not be allowed to attend classes.

Applicants signature: _____ Date: _____

Sponsor's name: _____ Signature: _____ Date: _____

Sponsor's contacts Tel. Nos. (work) _____ (home) _____ (mobile) _____

IMPORTANT CHECKLIST: ENSURE THAT ALL ENCLOSURES HAVE BEEN ATTACHED NOTARISED COPIES OF CERTIFICATES, PHOTOS & SEALED REFERENCES.

FOR REGISTRY USE ONLY:

Date form received _____

Student aptitude test taken at _____ Date _____ OR interviewed (Date) _____ Interviewing panel leader _____

Comments: _____

FOR FINANCE USE ONLY:

Verification of Fees Received: Yes No Chq Amount

Tuition Fees Paid Receipt No. _____ Date _____

Date verified _____ by _____ Signature _____

“You can be what you want to be in life by starting to do things that really matter”



“Lifelong part-time education is surest way of raising the intellectual and moral level of masses” – (Arnold J. Tonybee) (1889-1975)

**Final Reminder: Have you attached all your certificates?
Ensure your References to be delivered in sealed envelopes**

For office use: Final assessment and compilation of fees

Year admitted..... Tuition fee MWK.....

Exemptions granted..... MWK.....

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.....

.....

Other Charges: MWK



ShareWORLD Open University

The FIRST, The ONE and ONLY

A University without walls

Inspiring Greatness - from dreams to legacies

**The Gold Standard of Education for Centuries
and Generations to Come**